



Food Truck Friday in Central Park Carthage, Mo 2018 Table Vendor Application

Food Truck Friday: April 13, May 11, June 8, July 13, August 10, and September 14, 2018

Friday Evenings in Carthage Central Park (714 S. Garrison) from 12 pm to 9 pm

Table Vendors do not sell food products. Non-profits may sell beverages with committee approval.

Booth Size (please check appropriate box)

- Single Booth (10' x 12') \$50 per event
- Non-Profit Group (20' x 12') \$0 per event
- Committee Approved Entertainment \$0

Check dates of desired attendance:

- April 13, 2018 May 11, 2018
- June 8, 2018 July 13, 2018
- August 10, 2018 September 14, 2018

Electricity 120Volts: _____ # of cords _____ Amps Each
 240Volts: _____ # of cords _____ Amps Each

Booth Type:

- Tent / Canopy (Must be freestanding and cannot use ground poles.)
- Table

VENDORS MUST CHARGE AND PAY SALES TAX. Each vendor must track and report sales tax. Contact the Missouri Department of Revenue for details: <http://dor.mo.gov/faq/business/special.php>

All vendors must have a Carthage Business License. Submit your form by email to wdouglas@ecarthage.com or by regular mail:

**Carthage CVB
402 S. Garrison
Carthage, Missouri 64836**

Limited access to electricity may be available for non-food vendors, but must be noted on the application and is **not** guaranteed. Water is not available.

BOOTH SPACE IS NOT GUARANTEED FOR RETURNING VENDORS. IN CATEGORIES THAT LIMIT THE NUMBER OF SIMILAR VENDORS ALLOWED, ALL REGISTRATIONS WILL BE ACCEPTED ON A FIRST-COME, FIRST-SERVED BASIS

Contact Name _____ Company _____

Address _____

City _____ State _____ Zip _____

Phone number _____ Facebook _____

Email address (REQUIRED*) _____

Description of ALL products and services to be displayed, shared, or sold at the event. Please consider outdoor conditions (wind, rain, and public preferences) when distributing fliers. The Food Truck Friday committee works to reduce litter in the park.

Please submit your form by email to wdouglas@ecarthage.com

By submitting the application, the undersigned acknowledges receiving, reading and fully understanding all of the included guidelines and regulations of the 2018 Food Truck Friday Committee. I understand that submission of this application with the required documentation does not guarantee admission to Food Truck Friday in Central Park. Carthage CVB, the City of Carthage, and affiliated venues, committee members, and sponsors are NOT responsible for accidents or theft. If you have any questions, call the CVB at (417) 359-8181.

Signed _____ Date _____

Food Truck Friday Accident Waiver and Release of Liability Form

Food Truck Friday in Central Park 714 S. Garrison of Carthage, MO 64836
Dates: April 13th, May 11th, June 8th, July 13th, August 10th, September 14th

I HEREBY ASSUME ALL OF THE RISKS OF PARTICIPATING AND/OR VOLUNTEERING IN THIS ACTIVITY OR EVENT, including by way of example and not limitation, any risks that may arise from negligence or carelessness on the part of the persons or entities being released, from dangerous or defective equipment or property owned, maintained, or controlled by them, or because of their possible liability without fault. I certify that I am physically fit, have sufficiently prepared or trained for participation in the activity or event, and have not been advised to not participate by a qualified medical professional. I certify that there are no health-related reasons or problems which preclude my participation in this activity or event.

I acknowledge that this Accident Waiver and Release of Liability Form will be used by the event holders, sponsors, and organizers of the activity or event in which I may participate, and that it will govern my actions and responsibilities at said activity or event. In consideration of my application and permitting me to participate in this event, I hereby take action for myself, my executors, administrators, heirs, next of kin, successors, and assigns as follows:

(A) I WAIVE, RELEASE, AND DISCHARGE from any and all liability, including but not limited to, liability arising from the negligence or fault of the entities or persons released, for my death, disability, personal injury, property damage, property theft, or actions of any kind which may hereafter occur to me including my traveling to and from this event, THE FOLLOWING ENTITIES OR PERSONS: Carthage Convention & Visitor’s Bureau, Food Truck Friday Committee, City of Carthage, County of Jasper, their directors, officers, employees, members, volunteers, sponsors, representatives, and agents, the activity or event holders, activity or event sponsors, activity or event volunteers;

(B) I INDEMNIFY, HOLD HARMLESS, AND PROMISE NOT TO SUE the entities or persons mentioned from any and all liabilities or claims made as a result of participation in this activity or event, whether caused by the negligence of release or otherwise.

I acknowledge that the Carthage CVB, City of Carthage, Jasper County, and their directors, officers, volunteers, sponsors, representatives, and agents are NOT responsible for the errors, omissions, acts, or failures to act of any party or entity conducting a specific event or activity on behalf of the Food Truck Friday Committee. I acknowledge that this activity or event may involve a test of a person’s physical and mental limits and may carry with it the potential for death, serious injury, and property loss. The risks may include, but are not limited to, those caused by terrain, facilities, temperature, weather, condition of participants, equipment, vehicular traffic, actions of other people including, but not limited to, participants, volunteers, spectators, coaches, event officials, and event monitors, and/or producers of the event, and lack of hydration. These risks are not only inherent to participants, but are also present for volunteers.

I hereby consent to receive medical treatment which may be deemed advisable in the event of injury, accident, and/or illness during this activity or event.

I understand that at this event or related activities, I may be photographed. I agree to allow my photo, video, or film likeness to be used for any legitimate purpose by the event holders, producers, sponsors, organizers, and assigns.

The accident waiver and release of liability shall be construed broadly to provide a release and waiver to the maximum extent permissible under applicable law.

I CERTIFY THAT I HAVE READ THIS DOCUMENT, AND I FULLY UNDERSTAND ITS CONTENT. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT AND I SIGN IT OF MY OWN FREE WILL.

Print Full Name

Signature

Date

2018 Food Truck Friday

VENDOR BOOTH GUIDELINES & REGULATIONS

1. **Booth space is NOT guaranteed for returning vendors. In categories that limit the number of similar vendors allowed, ALL registrations will be accepted on a juried basis and spaces reserved accordingly. All vendors must have a business license issued by the City of Carthage.**
2. Any vendor seeking a booth at this event must submit the included application together with all of the following:
 - a. Signed "2018 Vendor (or Table Vendor) Application"
 - b. Signed "Food Truck Friday Accident Waiver and Release of Liability Form".
 - c. Photographs (or links websites or social media containing photos) to examples of every type of item to be sold in the vendor's booth. All items must be clearly visible and recognizable in the photographs. Any item type not clearly represented in the application photo(s) may be excluded or rejected from the event by the Committee at any time, without question. Photographs will not be returned. *Returning vendors and those who have worked with the CVB or Food Truck Friday in the past may be exempt.*
 - d. *A copy of a current license to do business in Carthage, Missouri.*
 - e. *Payment in full*
3. **Home canned or jarred items are not permitted**, due to Jasper County Health Department regulations.
4. All vendors should plan to have their booth open and staffed from 12:00 p.m. until 9:00 p.m. on scheduled date as indicated on application and assigned by event committee. Prior arrangements must be made for alternate hours.
5. **VENDORS MUST CHARGE AND PAY SALES TAX.** Each vendor must track and report sales tax. Contact the Missouri Department of Revenue for details: <http://dor.mo.gov/faq/business/special.php>
6. All vendors must participate in the jury process to be considered for a booth space at this event. The Committee will appoint the jury and any decision of the jury is final.
7. If you use a tent, it must be free standing and fit within your booth space and may not use ground poles. Some booth spaces may have light poles or other permanent structures. We cannot and will not rearrange booth assignments because your tent doesn't fit into the designated space.
8. Electricity is NOT guaranteed for booths. Requests for electricity must be noted on the application. Efforts will be made to accommodate special requests, but food vendors will be given priority access to electricity.
9. Water will NOT be provided by event committee, City of Carthage, or area retailers. Vendors should plan to provide their own water.
10. Family friendly table vendors will be allowed as space allows; however, table vendors that fail to attend to event and fail to cancel event reservations within 72 hours notice may be prohibited from attending future events.
11. Table vendors may also be prohibited from attending events based on public complaints or excessive litter.
12. Each vendor is responsible for moving trash to the dumpster at the end of the night.

If you have any further questions prior to arrival at the event, please contact Wendi Douglas at the Carthage Convention & Visitor's Bureau at 417-359-8181 or by email at wdouglas@ecarthage.com

Please remember that your registration can not be accepted until we have received your completed, signed forms, payment, AND all required documentation.

Table Vendors attending Food Truck Friday will be allowed to attend one Carthage Art Walk events at no charge. Contact wdouglas@ecarthage.com 417-359-8181 for details and applications. Apply early as space may fill and sell out.